

LINCOLN TOWNSHIP PUBLIC LIBRARY

STEVENSVILLE, MICHIGAN

FINANCIAL STATEMENTS

Year ended March 31, 2008

Auditing Procedures Report V1.04

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Issued under Public Act 2 of 1968, as amended.

Unit Name	Lincoln Township Public Library	County	BERRIEN	Type	LIBRARY	MuniCode	11-8-007
Opinion Date-Use Calendar	May 30, 2008	Audit Submitted-Use Calendar	Jul 29, 2008	Fiscal Year-Use Drop List	2008		

If a local unit of government (authorities & commissions included) is operating within the boundaries of the audited entity and is NOT included in this or any other audit report, nor do they obtain a stand-alone audit, enclose the name(s), address(es), and a description(s) of the authority and/or commission.

Place a check next to each "Yes" or non-applicable question below. Questions left unmarked should be those you wish to answer "No".

<input checked="" type="checkbox"/>	1. Are all required component units/funds/agencies of the local unit included in the financial statements and/or disclosed in the reporting entity notes to the financial statements?		
<input checked="" type="checkbox"/>	2. Does the local unit have a positive fund balance in all of its unreserved fund balances/unrestricted net assets?		
<input type="checkbox"/>	3. Were the local unit's actual expenditures within the amounts authorized in the budget?		
<input checked="" type="checkbox"/>	4. Is this unit in compliance with the Uniform Chart of Accounts issued by the Department of Treasury?		
<input checked="" type="checkbox"/>	5. Did the local unit adopt a budget for all required funds?		
<input checked="" type="checkbox"/>	6. Was a public hearing on the budget held in accordance with State statute?		
<input checked="" type="checkbox"/>	7. Is the local unit in compliance with the Revised Municipal Finance Act, an order issued under the Emergency Municipal Loan Act, and other guidance as issued by the Local Audit and Finance Division?		
<input checked="" type="checkbox"/>	8. Has the local unit distributed tax revenues, that were collected for another taxing unit, timely as required by the general property tax act?		
<input checked="" type="checkbox"/>	9. Do all deposits/investments comply with statutory requirements including the adoption of an investment policy?		
<input checked="" type="checkbox"/>	10. Is the local unit free of illegal or unauthorized expenditures that came to your attention as defined in the Bulletin for Audits of Local Units of Government in Michigan, as revised (see Appendix H of Bulletin.)		
<input checked="" type="checkbox"/>	11. Is the unit free of any indications of fraud or illegal acts that came to your attention during the course of audit that have not been previously communicated to the Local Audit and Finance Division? (If there is such activity, please submit a separate report under separate cover.)		
<input checked="" type="checkbox"/>	12. Is the local unit free of repeated reported deficiencies from previous years?		
<input checked="" type="checkbox"/>	13. Is the audit opinion unqualified?	14. If not, what type of opinion is it?	NA
<input checked="" type="checkbox"/>	15. Has the local unit complied with GASB 34 and other generally accepted accounting principles (GAAP)?		
<input checked="" type="checkbox"/>	16. Has the board or council approved all disbursements prior to payment as required by charter or statute?		
<input checked="" type="checkbox"/>	17. To your knowledge, were the bank reconciliations that were reviewed performed timely?		
<input checked="" type="checkbox"/>	18. Are there reported deficiencies?	<input checked="" type="checkbox"/>	19. If so, was it attached to the audit report?

General Fund Revenue:	\$ 1,006,158.00
General Fund Expenditure:	\$ 963,537.00
Major Fund Deficit Amount:	\$ 0.00

General Fund Balance:	\$ 1,192,038.00
Governmental Activities Long-Term Debt (see instructions):	\$ 1,848,297.00

We affirm that we are certified public accountants (CPA) licensed to practice in Michigan. We further affirm the above responses have been disclosed in the financial statements, including the notes, or in the Management Letter (Reported deviations).

CPA (First Name)	James	Last Name	Scarpone	Ten Digit License Number	1101011507					
CPA Street Address	20 N. Second Street		City	Niles	State	MI	Zip Code	49120	Telephone	+1 (269) 684-5100
CPA Firm Name	Scarpone & Co., P.C.		Unit's Street Address	20 N. Second Street		City	Niles		LU Zip	49120

LINCOLN TOWNSHIP PUBLIC LIBRARY

STEVENSVILLE, MICHIGAN

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LINCOLN TOWNSHIP PUBLIC LIBRARY
STEVENSVILLE, MICHIGAN

BOARD OF TRUSTEES

David H. Bailey	-	President
James R. Bednar	-	Vice-President
Mary E. Sundblad	-	Secretary
Robert J. Greendonner	-	Treasurer
Ronald G. Goldy	-	Trustee
Suzanne M. Jewell	-	Trustee



SCARPONE & CO., P.C.
CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

May 30, 2008

**Members of the Board of Trustees
Lincoln Township Public Library
Stevensville, Michigan**

INDEPENDENT AUDITORS' REPORT

We have audited the accompanying financial statements of the governmental activities and the major governmental funds of Lincoln Township Public Library as of and for the year ended March 31, 2008, which collectively comprise the Library's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Lincoln Township Public Library's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform our audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities and each major fund of Lincoln Township Public Library as of March 31, 2008, and the respective changes in financial position for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated May 30, 2008 on our consideration of Lincoln Township Public Library's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations and contracts. The purpose of that report is to describe the scope of testing of internal controls over financial reporting and compliance and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

The management's discussion and analysis and the required supplemental information identified in the table of contents are not a required part of the basic financial statements but is supplemental information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplemental information. However, we did not audit the information and express no opinion on it.

Scappone & Co., P.C.

LINCOLN TOWNSHIP PUBLIC LIBRARY
MANAGEMENT'S DISCUSSION AND ANALYSIS

March 31, 2008

Lincoln Township Public Library's Management's Discussion and Analysis is intended to assist the reader in focusing on significant Library financial issues, provide an overview of the financial activities of the Library for the year ended March 31, 2008, and changes in its financial position, identify any material deviations from the approved budget, and identify individual fund issues or concerns. Since Management's Discussion and Analysis is designed to focus on the current year's activities, resulting changes, and known facts, readers are encouraged to consider the information presented in conjunction with the Library's basic financial statements, which will follow this section.

Using this Report

This report consists of three parts - management's discussion and analysis, the basic financial statements, and required supplementary information. The basic financial statements include information that presents two different perspectives of the Library as follows:

Fund level financial statements - The first three columns of the financial statements includes information about the Library's various funds reported on a modified accrual basis. Only those assets that are "measurable" and "currently available" are reported. Liabilities are recognized to the extent that they are normally expected to be paid with current financial resources. Further, in the fund level financial statements, purchased capital assets are reported as expenditures in the year of acquisition. No asset is reported. Additionally, the issuance of debt is recorded as a financial resource. The current year's payments of principal and interest on long-term obligations are reported as expenditures. Future year's debt obligations are not recorded.

The following funds are used in accounting for the financial operations of the Library:

General Fund - The General Fund accounts for all revenues and expenditures of the Library not required to be accounted for in other funds.

Debt Service Fund - The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

Endowment Fund - The Endowment Fund accounts for the revenues and expenditures related to endowment activities of the Library.

The adjustments column of the financial statements represents adjustments necessary to convert the fund level financial statements to the government-wide financial statements under the full accrual method.

Government-Wide financial statements - The last column of the financial statements includes information about the Library reported on a full accrual basis. These statements report all of the Library's assets and liabilities, both short-term and long-term, regardless if they are "currently available" or not. The statement of net assets and the statement of activities provide information about the activities of the Library as a whole, and therefore, present a longer-term view of the Library's financial status. These financial statements report how Library services were financed in the short-term as well as what remains for future spending.

LINCOLN TOWNSHIP PUBLIC LIBRARY
MANAGEMENT'S DISCUSSION AND ANALYSIS

March 31, 2008

Additionally, the financial statements include "notes to basic financial statements" that further explain some of the information contained in the financial statements and provide more detailed information and disclosure. The basic financial statements are followed by a section of required supplementary information that further explains and supports the information presented in the basic financial statements.

Overall Financial Position

The Library's primary source of revenue is from property taxes and penal fines. For the year ended March 31, 2008, total tax collections were \$924,357 and total penal fines remitted totaled \$192,571, representing 71% and 15% of total revenues, respectively.

Salaries, related payroll taxes and fringe benefits are the largest overall expenditures of the Library. For the year ended March 31, 2008, these expenditures totaled \$568,926 representing 47% of the Library's total expenditures (59% of General Fund expenditures).

Library materials, which include books, audio books, videos and periodicals, were the second largest overall expenditures of the Library. These expenditures totaled \$102,864 representing approximately 8% of the Library's total expenditures (11% of General Fund expenditures).

Library Budget Highlights

There were no budgetary amendments made during the year ended March 31, 2008.

Contacting the Library's Financial Management

This financial report is intended to provide our citizens and taxpayers with a general overview of the Library's finances. If you have any questions about this report or need additional information, please contact Lincoln Township Public Library for assistance.

**LINCOLN TOWNSHIP PUBLIC LIBRARY
GOVERNMENTAL FUNDS BALANCE SHEET
AND
STATEMENT OF NET ASSETS**

March 31, 2008

	<u>General Fund</u>	<u>Debt Service</u>	<u>Endowment Fund</u>
<u>ASSETS</u>			
Cash and cash equivalents	\$ 480,247	\$ 391,062	\$ -
Investments	740,307	-	-
Beneficial interest in assets held by others	-	-	88,669
Taxes receivable	28,987	12,206	-
Accounts receivable	1,192	-	-
Interest receivable	5,571	-	-
Capital assets	-	-	-
TOTAL ASSETS	\$ <u>1,256,304</u>	\$ <u>403,268</u>	\$ <u>88,669</u>
<u>LIABILITIES</u>			
LIABILITIES:			
Accounts payable	\$ 39,191	\$ -	\$ -
Accrued payroll and employee benefits	25,075	-	-
Accrued interest	-	-	-
Installment contract payable	-	-	-
Bonds payable	-	-	-
TOTAL LIABILITIES	<u>64,266</u>	<u>-</u>	<u>-</u>
<u>FUND BALANCES/NET ASSETS</u>			
FUND BALANCES:			
Reserved	964,246	403,268	88,669
Undesignated	227,792	-	-
TOTAL FUND BALANCES	<u>1,192,038</u>	<u>403,268</u>	<u>88,669</u>
TOTAL LIABILITIES AND FUND BALANCE	\$ <u>1,256,304</u>	\$ <u>403,268</u>	\$ <u>88,669</u>
NET ASSETS:			
Invested in capital assets			
Endowment Fund			
Unrestricted			
TOTAL NET ASSETS			

See accompanying notes to basic financial statements.

<u>Total</u>	<u>Adjustments (Note J)</u>	<u>Statement of Net Assets</u>
\$ 871,309	\$ -	\$ 871,309
740,307	-	740,307
88,669	-	88,669
41,193	-	41,193
1,192	-	1,192
5,571	-	5,571
-	2,531,112	2,531,112
<u>\$ 1,748,241</u>	<u>\$ 2,531,112</u>	<u>\$ 4,279,353</u>

\$ 39,191	\$ -	\$ 39,191
25,075	-	25,075
-	30,963	30,963
-	67,334	67,334
-	1,750,000	1,750,000
<u>64,266</u>	<u>1,848,297</u>	<u>1,912,563</u>

1,456,183	(1,456,183)
227,792	(227,792)
<u>1,683,975</u>	<u>(1,683,975)</u>
<u>\$ 1,748,241</u>	

682,815
88,669
<u>1,595,306</u>
<u>\$ 2,366,790</u>

LINCOLN TOWNSHIP PUBLIC LIBRARY
GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE AND STATEMENT OF ACTIVITIES

Year ended March 31, 2008

	<u>General</u>	<u>Debt Service</u>	<u>Endowment Fund</u>
REVENUES:			
Property taxes	\$ 649,155	\$ 275,202	\$ -
State source revenues	16,779	-	-
County penal fines	192,571	-	-
Contract services fees	78,336	-	-
Copier charges	5,728	-	-
Book fines	12,489	-	-
Interest and dividends	34,319	6,911	5,210
Friends of Lincoln Township Public Library	6,112	-	-
Realized/unrealized investment gains (losses)	-	-	(6,117)
Donated assets	-	-	-
Other revenues	10,669	-	3,100
TOTAL REVENUES	<u>1,006,158</u>	<u>282,113</u>	<u>2,193</u>
EXPENDITURES:			
Salaries and wages	487,050	-	-
Payroll taxes and employee benefits	81,876	-	-
Utilities	49,663	-	-
Supplies and postage	13,312	-	-
Repairs and maintenance	44,906	-	-
Insurance	15,601	-	-
Professional services	11,813	-	-
Dues and subscriptions	3,179	-	-
Workshops and travel	4,031	-	-
Advertising and publicity	13,052	-	-
Library materials	102,864	-	-
Public copier expenses	2,609	-	-
Capital outlay	82,119	-	-
Automation - maintenance	35,288	-	-
Internet expenses	5,178	-	-
Friends of Lincoln Township Public Library	6,112	-	-
Depreciation	-	-	-
Bond principal payments	-	175,000	-
Interest	-	77,900	-
Bond fees	-	300	-
Miscellaneous	4,884	-	935
Loss on disposal of assets	-	-	-
TOTAL EXPENDITURES	<u>963,537</u>	<u>253,200</u>	<u>935</u>
EXCESS OF REVENUES OVER EXPENDITURES/CHANGE IN NET ASSETS	42,621	28,913	1,258
FUND BALANCE/NET ASSETS, BEGINNING OF YEAR	<u>1,149,417</u>	<u>374,355</u>	<u>87,411</u>
FUND BALANCE/NET ASSETS, END OF YEAR	\$ 1,192,038	\$ 403,268	\$ 88,669

See accompanying notes to basic financial statements.

<u>Total</u>	<u>Adjustments</u> <u>(Note J)</u>	<u>Statement of</u> <u>Activities</u>
\$ 924,357	\$ -	\$ 924,357
16,779	-	16,779
192,571	-	192,571
78,336	-	78,336
5,728	-	5,728
12,489	-	12,489
46,440	-	46,440
6,112	-	6,112
(6,117)	-	(6,117)
-	3,295	3,295
13,769	-	13,769
<u>1,290,464</u>	<u>3,295</u>	<u>1,293,759</u>
487,050	-	487,050
81,876	-	81,876
49,663	-	49,663
13,312	-	13,312
44,906	-	44,906
15,601	-	15,601
11,813	-	11,813
3,179	-	3,179
4,031	-	4,031
13,052	-	13,052
102,864	-	102,864
2,609	-	2,609
82,119	(69,674)	12,445
35,288	-	35,288
5,178	-	5,178
6,112	-	6,112
-	104,468	104,468
175,000	(175,000)	-
77,900	(2,990)	74,910
300	-	300
5,819	-	5,819
-	17,592	17,592
<u>1,217,672</u>	<u>(125,604)</u>	<u>1,092,068</u>
72,792	128,899	201,691
<u>1,611,183</u>	<u>553,916</u>	<u>2,165,099</u>
\$ <u>1,683,975</u>	\$ <u>682,815</u>	\$ <u>2,366,790</u>

LINCOLN TOWNSHIP PUBLIC LIBRARY
NOTES TO BASIC FINANCIAL STATEMENTS
Year ended March 31, 2008

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The accounting policies of Lincoln Township Public Library ("Library") conform to accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. A summary of the significant policies adopted by the Library are as follows:

REPORTING ENTITY:

Lincoln Township Public Library is located in Stevensville, Michigan and provides library services to residents in Lincoln, Royalton and Baroda Townships, and the Villages of Baroda and Stevensville. The Library was established pursuant to MCLA 397.210 as an authority. The Library is a separate legal entity, however the Library cannot issue debt nor levy taxes without Township approval. It is operated as a free cooperative public library, and is governed by a six member board elected by the citizens of Lincoln Township.

BASIS OF PRESENTATION:

Generally accepted accounting principles (GAAP) according to GASB 34 require the reporting of two types of financial statements: Government-Wide Financial Statements (i.e., the Statement of Net Assets and the Statement of Activities) and Fund Financial Statements. The government-wide and fund financial statements are combined, with a reconciliation shown between them.

The accounts of the Library are organized into funds, each of which is considered to be a separate accounting entity. The following funds are used in accounting for the financial operations of the Library:

General Fund - The General Fund accounts for all revenues and expenditures of the Library not required to be accounted for in other funds.

Debt Service Fund - The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

Endowment Fund - The Endowment Fund accounts for the revenues and expenditures related to endowment activities of the Library.

The General Fund is budgeted and accounted for using the current financial resources measurement and the modified accrual basis of accounting. Revenue is recognized as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Library considers revenues to be available if they are collected within 60 days of the end of the current period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

LINCOLN TOWNSHIP PUBLIC LIBRARY
NOTES TO BASIC FINANCIAL STATEMENTS - CONTINUED
Year ended March 31, 2008

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED:

BUDGETS AND BUDGETARY ACCOUNTING:

The Library Board of Trustees adopts an annual operating budget using the basis of accounting described above. Any budget revisions must be approved by the Library Board of Trustees. State statutes provide that a local unit shall not incur expenditures in excess of the amount appropriated. During the year ended March 31, 2008, the Library incurred significant expenditures that were in excess on the amount budgeted as follows:

	<u>Budget</u>	<u>Actual</u>	<u>Over Budget</u>
Capital Outlay	\$ <u>12,000</u>	\$ <u>82,119</u>	\$ <u>70,119</u>

ESTIMATES:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

COMPENSATING ABSENCES:

The Library's personnel policies permit the accumulation and carryforward of sick days. Full-time employees are allowed ten days in any one year while part-time employees can earn a maximum of 80 hours per year. Sick leave will accumulate from year to year to a maximum of thirty days for full-time employees and a maximum of 240 hours for part-time employees. Sick leave compensation available for employee carryforward at March 31, 2008 is estimated to approximate \$33,083. The Library's policies do not allow for termination payments related to any unused sick leave and accordingly, no accrual has been recorded by the Library at March 31, 2008 with respect to such compensated absences.

TAX INFORMATION:

Property tax revenues are recognized based on the date of tax levy (December 1).

CASH AND CASH EQUIVALENTS:

Cash and cash equivalents are recorded at cost and include cash investments with original maturities of three months or less.

LINCOLN TOWNSHIP PUBLIC LIBRARY
NOTES TO BASIC FINANCIAL STATEMENTS - CONTINUED
Year ended March 31, 2008

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED:

CAPITAL ASSETS:

The accounting treatment over property, plant and equipment (capital assets) depends on whether the assets are reported in the government-wide or fund financial statements.

Government-Wide Statements:

In the government-wide financial statements capital assets are valued at historical cost, or estimated historical cost if actual is unavailable, except for donated capital assets, which are recorded at their estimated fair value at the date of donation.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Assets. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

	<u>Years</u>
Building	50
General furnishings & equipment	10 - 20
Computers & related equipment	5

Library materials were determined to have generally exceeded their estimated useful lives and therefore are fully depreciated. Such assets are not reflected in the statement of net assets.

The minimum capitalization threshold is any item with a total cost greater than \$1,000.

Fund Financial Statements:

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

INVESTMENTS:

Investments are recorded at cost. The type of investments authorized by the Board of Trustees are as follows:

- a. Bonds, securities, and other obligations of the United States, the principal and interest of which are fully guaranteed by the United States.
- b. Certificates of deposit, savings accounts, deposit accounts or depository receipts of banks, savings and loan associations or credit unions which are federally insured.

LINCOLN TOWNSHIP PUBLIC LIBRARY
NOTES TO BASIC FINANCIAL STATEMENTS - CONTINUED
Year ended March 31, 2008

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONCLUDED:

INVESTMENTS: CONCLUDED

- c. Commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and maturing no more than 270 days after the date of purchase.
- d. United States Government federal agency obligation repurchase agreements.
- e. Bankers' acceptance of United States banks.

NOTE B - CASH AND CASH EQUIVALENTS:

Cash and cash equivalents consisted of the following at March 31, 2008:

Petty cash	\$ 190
Funds held by Lincoln Charter Township	391,062
Deposits in financial institutions	<u>480,057</u>
	<u>\$ 871,309</u>

The above deposits in financial institutions of \$480,057 were reflected in the accounts of the Library's financial institutions (without recognition of checks written but not yet cleared, or of deposits in transit) at \$265,338. Of that amount, approximately \$197,744 was covered by federal depository insurance and \$67,594 was uninsured and uncollateralized.

NOTE C - INVESTMENTS:

Investments at March 31, 2008 consisted of certificates of deposit in financial institutions of \$740,307.

Of the above certificates of deposits in financial institutions of \$740,307 approximately \$692,590 was covered by federal depository insurance and \$47,717 was uninsured and uncollateralized.

NOTE D - BENEFICIAL INTEREST IN ASSETS HELD BY OTHERS:

During the year ended March 31, 2004, Lincoln Township Public Library transferred certain funds to the Berrien Community Foundation in order to establish the Lincoln Township Public Library Endowment Fund.

The Agency Fund portion of the Endowment Fund represents the original assets transferred to establish the Fund and any subsequent donations received directly by the Library and forwarded to the Foundation. These amounts are reported as an asset on the Library's books at fair market value at March 31, 2008.

LINCOLN TOWNSHIP PUBLIC LIBRARY
NOTES TO BASIC FINANCIAL STATEMENTS - CONTINUED
Year ended March 31, 2008

NOTE D - BENEFICIAL INTEREST IN ASSETS HELD BY OTHERS-CONCLUDED:

A summary of the activity in the Agency Fund portion of the Endowment Fund for the year ended March 31, 2008 is as follows:

Balance at March 31, 2007	\$	87,411
Donations received by the Library		3,100
Interest and dividends		5,210
Realized investment gains		3,326
Unrealized investment gains (losses)		(9,443)
Administrative fees		<u>(935)</u>
	\$	<u>88,669</u>

Donations received directly by the Berrien Community Foundation that are earmarked for the Lincoln Township Public Library Endowment Fund are reported as an asset on the Foundation's books. The present value of the estimated expected future cash flows from this Fund are required to be reported as an asset of the Library. The fair market value of this portion of the Fund at March 31, 2008 approximated \$3,491. Accordingly, the fair market value of future earnings from this Fund is insignificant and no related asset has been recorded by the Library at March 31, 2008.

The Library has access to the income from both portions of the Fund, subject to the Foundation's spending policy as follows:

The annual payout factor for all endowment funds will be determined annually by the Investment Committee and applied to the weighted average market value for the last three years as of December 31, of each year. The earliest market value will be given a 25 percent weighting, the middle market value a 35 percent weighting and the latest a 40 percent weighting.

LINCOLN TOWNSHIP PUBLIC LIBRARY
NOTES TO BASIC FINANCIAL STATEMENTS - CONTINUED
Year ended March 31, 2008

NOTE E - CAPITAL ASSETS:

Capital asset activity of the Library for the year ended March 31, 2008 was as follows:

	Balance March 31, <u>2007</u>	<u>Additions</u>	<u>Dispositions</u>	Balance March 31, <u>2008</u>
Capital assets being depreciated:				
Building	\$ 3,042,870	\$ -	\$ -	\$ 3,042,870
General furnishings and equipment	475,451	-	75,000	400,451
Computers and related equipment	<u>87,757</u>	<u>140,303</u>	<u>10,582</u>	<u>217,478</u>
	<u>3,606,078</u>	<u>140,303</u>	<u>85,582</u>	<u>3,660,799</u>
Accumulated depreciation:				
Building	804,482	60,857	-	865,339
General furnishings and equipment	222,902	22,144	60,000	185,046
Computers and related equipment	<u>65,825</u>	<u>21,467</u>	<u>7,990</u>	<u>79,302</u>
	<u>1,093,209</u>	<u>104,468</u>	<u>67,990</u>	<u>1,129,687</u>
Net capital assets	<u>\$ 2,512,869</u>	<u>\$ 35,835</u>	<u>\$ 17,592</u>	<u>\$ 2,531,112</u>

NOTE F - RESERVED FUND BALANCE:

Reserved fund balance of the General Fund consisted of the following at March 31, 2008:

Reserved for Library operations for fiscal year ending March 31, 2009	\$ 628,200
Reserved for capital expenditures	163,176
Reserved for contingencies	169,722
Reserved for One Book, One Community Project	3,148
	<u>\$ 964,246</u>

NOTE G - RISK MANAGEMENT:

The Library maintains commercial insurance to insure potential significant losses. There have been no significant changes in insurance coverage for the year ended March 31, 2008.

LINCOLN TOWNSHIP PUBLIC LIBRARY
NOTES TO BASIC FINANCIAL STATEMENTS - CONTINUED
Year ended March 31, 2008

NOTE H - LONG-TERM DEBT:

General long-term debt consisted of the following at March 31, 2008:

4.15% - 4.3% Unlimited Tax General Obligation Library Bonds,
with annual principal payments of \$200,000 to \$325,000 and
semi-annual interest payments, final maturity May, 2014 \$ 1,750,000

Annual debt service requirements for general obligation bonds are as follows:

<u>Year Ending</u> <u>March 31,</u>	<u>Principal</u> <u>May 1</u>	<u>Interest Requirements</u>		<u>Total</u> <u>Interest</u>	<u>Total</u> <u>Requirements</u>
		<u>May 1</u>	<u>November 1</u>		
2009	\$ 200,000	\$ 37,156	\$ 33,006	\$ 70,162	\$ 270,162
2010	200,000	33,006	28,806	61,812	261,812
2011	225,000	28,806	23,969	52,775	277,775
2012	250,000	23,969	18,594	42,563	292,563
2013	250,000	18,594	13,281	31,875	281,875
2014	300,000	13,281	6,906	20,187	320,187
2015	325,000	6,906	-	6,906	331,906
	<u>\$ 1,750,000</u>	<u>\$ 161,718</u>	<u>\$ 124,562</u>	<u>\$ 286,280</u>	<u>\$ 2,036,280</u>

Installment contract payable consisted on the following at March 31, 2008:

Installment contract payable to Innovative Interfaces, Inc. with annual
payments of \$33,667, with final maturity on March 31, 2010, no interest
due on contract until final installment at 6% \$ 67,334

Annual requirements for contract payable are as follows:

<u>Year Ending</u> <u>March 31,</u>	<u>Principal</u> <u>March 31</u>	<u>Interest</u> <u>March 31</u>	<u>Total</u> <u>Requirements</u>
2009	\$ 33,667	\$ -	\$ 33,667
2010	33,667	2,020	35,687
	<u>\$ 67,334</u>	<u>\$ 2,020</u>	<u>\$ 69,354</u>

LINCOLN TOWNSHIP PUBLIC LIBRARY
NOTES TO BASIC FINANCIAL STATEMENTS - CONTINUED
Year ended March 31, 2008

NOTE I - EMPLOYEE BENEFIT PLAN:

The Library participates in a defined contribution retirement plan as a part of the Michigan Township's Association Master Compensation Plan. Employees must have completed one year of service, have at least five hundred hours of compensated service during the prior year, and be at least twenty-one years of age to participate in the plan. The Library contributes 5% of eligible employee's wages to the Plan. Library expenditures in connection with the plan amounted to \$20,130 for the year ended March 31, 2008.

NOTE J - RECONCILIATION OF FUND FINANCIAL STATEMENTS TO GOVERNMENT-WIDE FINANCIAL STATEMENTS:

Total fund balances and the net change in fund balances of the Library could differ from net assets and change in net assets of the governmental activities reported in the statement of net assets and statement of activities. The difference primarily may result from the long-term economic focus of the statement of net assets and statement of activities versus the current financial resources focus of the governmental fund balance sheet and statement of revenue, expenditures, and changes in fund balance. The following is a reconciliation of fund balance to net assets and the net change in fund balance to the net change in net assets:

Total Fund Balances - modified accrual basis	\$ 1,683,975
Amounts reported in the Statement of Net Assets are different because:	
Capital assets are not financial resources, and are not reported in the funds	2,531,112
Interest payments on long-term liabilities are not due and payable in the current period and are not reported in the funds	(30,963)
Installment contract payment liabilities are not due and payable in the current period and are not reported in the funds	(67,334)
Long-term liabilities are not due and payable in the current period and are not reported in the funds	<u>(1,750,000)</u>
Net Assets (All Funds) - full accrual basis	\$ <u><u>2,366,790</u></u>

LINCOLN TOWNSHIP PUBLIC LIBRARY
NOTES TO BASIC FINANCIAL STATEMENTS - CONCLUDED
Year ended March 31, 2008

NOTE J - RECONCILIATION OF FUND FINANCIAL STATEMENTS TO GOVERNMENT-WIDE FINANCIAL STATEMENTS-CONCLUDED:

Net Changes in Fund Balances - modified accrual basis	\$ 72,792
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Amounts reported in the Statement of Activities are different because:

Capital outlays are reported as expenditures in the Statement of Revenues, Expenditures, and Changes in Fund Balance; in the Statement of Activities, these costs are allocated over their estimated useful lives as depreciation:

Capital outlay	69,674
Depreciation	(104,468)

The disposal of capital assets is recorded on the Statement of Activities, but not in the fund statements:

Net loss on disposal of capital assets	(17,592)
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Revenues from donated capital assets as an increase in Statement of Activities, but not in the fund statements	3,295
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Decrease in accrued interest reported as a decrease is an expenditure in the Statement of Activities, but not in the fund statements	2,990
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Repayments of bond principal are reported as an expenditure in the fund statements; in the Statement of Activities these payments reduce long-term debt	<u>175,000</u>
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Change in Net Assets (All Funds) - full accrual basis	\$ <u><u>201,691</u></u>
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REQUIRED SUPPLEMENTARY INFORMATION

LINCOLN TOWNSHIP PUBLIC LIBRARY
STATEMENTS OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
GENERAL FUND

Year ended March 31, 2008

	<u>Budgeted Amounts</u>			Variance With Final Budget Favorable (Unfavorable)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
REVENUES:				
Property taxes	\$ 618,870	\$ 618,870	\$ 649,155	\$ 30,285
State source revenues	9,000	9,000	16,779	7,779
County penal fines	195,000	195,000	192,571	(2,429)
Contract services fees	78,336	78,336	78,336	-
Copier charges	6,500	6,500	5,728	(772)
Book fines	10,500	10,500	12,489	1,989
Interest	15,000	15,000	34,319	19,319
Friends of Lincoln Township Public Library	4,250	4,250	6,112	1,862
Other revenues	10,250	10,250	10,669	419
TOTAL REVENUES	<u>947,706</u>	<u>947,706</u>	<u>1,006,158</u>	<u>58,452</u>
EXPENDITURES:				
Salaries and wages	511,940	511,940	487,050	24,890
Payroll taxes and employee benefits	84,822	84,822	81,876	2,946
Utilities	50,600	50,600	49,663	937
Supplies and postage	17,500	17,500	13,312	4,188
Repairs and maintenance	45,900	45,900	44,906	994
Insurance	15,000	15,000	15,601	(601)
Professional services	5,825	5,825	11,813	(5,988)
Dues and subscriptions	8,200	8,200	3,179	5,021
Workshops and travel	4,000	4,000	4,031	(31)
Advertising and publicity	13,700	13,700	13,052	648
Library materials	114,675	114,675	102,864	11,811
Public copier expenses	2,500	2,500	2,609	(109)
Capital outlay	12,000	12,000	82,119	(70,119)
Automation - maintenance	44,951	44,951	35,288	9,663
Internet expenses	6,000	6,000	5,178	822
Friends of Lincoln Township Public Library	6,300	6,300	6,112	188
Miscellaneous	3,793	3,793	4,884	(1,091)
TOTAL EXPENDITURES	<u>947,706</u>	<u>947,706</u>	<u>963,537</u>	<u>(15,831)</u>
EXCESS OF REVENUES OVER EXPENDITURES	-	-	42,621	42,621
FUND BALANCE, BEGINNING OF YEAR	<u>1,050,771</u>	<u>1,050,771</u>	<u>149,417</u>	-
FUND BALANCE, END OF YEAR	\$ <u>1,050,771</u>	\$ <u>1,050,771</u>	\$ <u>192,038</u>	\$ <u>42,621</u>

See auditor's report and accompanying notes to basic financial statements.



SCARPONE & CO., P.C.
CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER
MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

May 30, 2008

**Members of the Board of Trustees
Lincoln Township Public Library
Stevensville, Michigan**

We have audited the financial statements of the governmental activities, and the major governmental funds of Lincoln Township Public Library as of and for the year ended March 31, 2008, and have issued our report thereon dated May 30, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Lincoln Township Public Library's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Lincoln Township Public Library's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Lincoln Township Public Library's internal control over financial reporting. Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects Lincoln Township Public Library's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of Lincoln Township Public Library's financial statements that is more than inconsequential will not be prevented or detected by Lincoln Township Public Library's internal control. We consider the deficiencies described below to be significant deficiencies in internal control over financial reporting.

Preparation of Financial Statements in Accordance with GAAP

Criteria:

All Michigan governments are required to prepare financial statements in accordance with generally accepted accounting principles (GAAP). This is a responsibility of the Library's management. The preparation of financial statements in accordance with GAAP requires internal controls over both (1) recording, processing, and summarizing accounting data (i.e. maintaining internal books and records), and (2) reporting financial statements, including the related footnotes.

Condition:

As is the case with entities of similar size, the Library has historically relied on its independent external auditors to assist in the preparation of the financial statements and footnotes as part of its external financial reporting process. During our audit, there were adjustments (significant and non-significant) made to adjust the Library's ledger to the appropriate balances. These adjustments were determined by the Library's bookkeeper and our firm. Accordingly, the Library's ability to prepare financial statements in accordance with GAAP is based in part, on its reliance on its external auditors, who cannot by definition be considered a part of the Library's internal control.

Cause:

This condition was caused by the Library's historical practice of outsourcing the preparation of its annual financial statements to the external auditors rather than to incur the time and the expense of obtaining the necessary training and expertise required for the Library to perform this task internally, based on its limited size.

Effect:

As a result of this condition, the Library's internal accounting records were initially misstated by amounts material to the financial statements. In addition, the Library lacks internal controls over the preparation of the financial statements in accordance with GAAP, and instead relies, in part, on its external auditors for assistance with this task.

View of Responsible:

The Board of Trustees and management will be charged with evaluating the costs vs. the benefits of establishing internal controls over the preparation of financial statements in accordance with GAAP, and will need to determine if it is in the best interests of the Library to continue to outsource this task to its external auditors, and to carefully review the draft financial statements and notes prior to approving them and accepting responsibility for their content and presentation.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by Lincoln Township Public Library's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we believe that the significant deficiencies described above are a material weakness.

Other Matters:

As a part of our audit, we noted certain matters that we reported to the Members of the Board of Trustees in a separate letter dated May 30, 2008.

This report is intended solely for the information and use of the Members of the Board of Trustees, management, and others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

Scarpone & Co., P.C.



May 30, 2008

Members of the Board of Trustees
Lincoln Township Public Library
Stevensville, Michigan

We have audited the financial statements of Lincoln Township Public Library for the year ended March 31, 2008, and have issued our report thereon dated May 30, 2008. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility Under Auditing Standards Generally Accepted in the United States of America and Government Auditing Standards

As stated in our engagement letter, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement and are fairly presented in accordance with accounting principles generally accepted in the United States of America. Because an audit is designed to provide reasonable, but not absolute assurance and because we did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we considered Lincoln Township Public Library's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting.

As part of obtaining reasonable assurance about whether the Lincoln Township Public Library's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, and contracts. However, the objective of our tests was not to provide an opinion of compliance with such provisions.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you per our engagement letter.

Significant Accounting Policies

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we advised management about the appropriateness of accounting policies and their application. The significant accounting policies used by Lincoln Township Public Library are described in Note A to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by Lincoln Township Public Library during the year for which there is lack of authoritative guidance or consensus. As described in the audit adjustments section below, there were two significant transactions that if left unrecorded could have a significant effect on Lincoln Township Public Library's financial reporting process.

Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Management's estimate of the useful lives of depreciable capital assets is based on the length of time it is believed that those assets will provide some economic benefit in the future. We evaluated the key factor assumptions used to develop these estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In our judgment, two of the misstatements and adjustments we proposed (detailed below) if unrecorded could have a significant effect on Lincoln Township Public Library's financial reporting process:

1). Property tax revenue for the year ended March 31, 2008, received in April, 2008	\$	214,719
2). Expenses for year ended March 31, 2008 recorded in April, 2008	\$	39,191

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated May 30, 2008.

Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Issues Discussed Prior to Retention of Independent Auditors

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Lincoln Township Public Library's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Difficulties Encountered in Performing the Audit

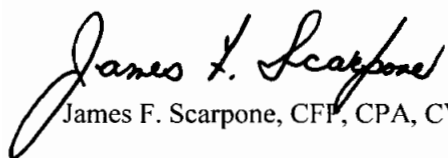
We encountered no difficulties in dealing with management in performing and completing our audit.

This letter is intended for the use of the Members of the Board of Trustees and management and is not intended to be and should not be used by anyone other than these specified parties.

We appreciate the opportunity to be of service to you. As always, should you have any questions, please don't hesitate to contact us.

Sincerely,

SCARPONE & CO., P.C.


James F. Scarpone, CFP, CPA, CVA



May 30, 2008

Members of the Board of Trustees
Lincoln Township Public Library
Stevensville, Michigan

In planning and performing our audit of the financial statements of Lincoln Township Public Library as of and for the year ended March 31, 2008, in accordance with auditing standards generally accepted in the United States of America, we considered the Library's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, we do not express an opinion on the effectiveness of the Library's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control. The deficiencies we noted that we consider to be significant deficiencies are described in our report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with Government Auditing Standards.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Internal Controls

In connection with our audit, we made various inquiries of management concerning the Library's internal control structure. Specific matters coming to our attention during this review include the following:

Control Deficiency - Journal Entries:

Currently the bookkeeper prepares and makes all journal entries to the general ledger. Individual journal entries are not reviewed by personnel other than the bookkeeper.

Recommendation:

All journal entries should be reviewed by either the Executive Director or the Treasurer of the Board. Once the entry is prepared and posted by the bookkeeper, the entry documents should be initialed or signed by both the bookkeeper and the person reviewing the entry. Documentation or reference to documentation supporting the journal entry should be attached to the journal entry paperwork. All paperwork associated with the entries should be kept together and under separate cover.

Control Deficiency - Year-end adjusting entries:

Currently the bookkeeper does not prepare reversing entries for previous year's receivables or payables, nor does she tabulate or record year-end adjusting entries for such receivables and payables.

Recommendation:

Bookkeeper should post reversing entries for previous year's receivable or payables as well as prepare and post year-end adjusting entries for receivable payables. These entries should be reviewed as stated in first recommendation concerning journal entries.

Control Deficiency - Mail Receipts:

Currently the mail is opened by personnel not involved in the financial activities of the Library, but the funds received in the mail are not recorded in any type of ledger or log.

Recommendation:

If staffing numbers allow, the mail should be opened by two persons simultaneously. Any funds received in the mail should be recorded in a cash receipts journal. This journal should be used to confirm deposits when the bank reconciliation is prepared.

Control Deficiency - Bank Deposits:

Currently the bookkeeper both prepares the bank deposits and also takes the deposits to the bank.

Recommendation:

Personnel that has not had any contact with mail, preparing deposits or bank reconciliation should take the deposit to the bank.

Control Deficiency - Amendments to Budgets:

Currently capital expenditures are approved in the original budget. During the course of the year, the Board of Trustees has approved additional capital purchases, but the budget was never amended to reflect the change.

Recommendation:

The budget should be amended to reflect any additional expenditures approved by the Board of Trustees. Additionally, the budget and expenditures should be reviewed and amended whenever expenditures exceed the budgeted amount.

Other Matters

We offer the following comments, which are informational in nature:

Statements on Auditing Standards Nos. 104 to 111 - The Risk Assessment Standards

The AICPA has issued Statements on Auditing Standards (SAS 104 to SAS 111) which have substantially affected the auditing process, effective for the audit of the financial statements of the Library for the year ended March 31, 2008. These standards essentially redefine the audit process from start to finish and the ramifications for the audit process are substantial.

The new standards require:

- The auditor to obtain a deeper understanding of (1) the Library and its internal control, for the purpose of identifying the risks of material misstatement in the financial statements, and (2) what the Library is doing to mitigate those risks
- A more rigorous assessment of the risks of material misstatement in the financial statements based on that understanding, with additional emphasis on significant risks that call for special audit consideration
- A clear linkage between the assessed risks and the audit procedures performed, including tests of controls and substantive tests, in response to those risks

We have invested significant professional time into the redesign of our audit procedures as it relates to the Library in order to conform to these requirements. Our ultimate goal, as in the past, is to provide a quality audit, in full conformance with the requirements, and tailored to the unique environment for Michigan governmental units.

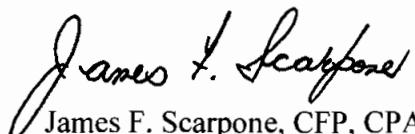
We appreciate and thank the Library's staff for their cooperation and assistance during this year's audit.

This letter is intended solely for the use of the Members of the Board of Trustees and management and is not intended to be and should not be used by anyone other than these specified parties.

As always, should you have any questions, please don't hesitate to contact us.

Sincerely,

SCARPONE & CO., P.C.


James F. Scarpone, CFP, CPA, CVA